

ARMY PUBLIC SCHOOL MUMBAI
APPLICATION FOR ADM/ NON TEACHING STAFF

Application form for the post of

For Office Use:

Reg No:.....RecdDt:..... Issued Dt:.....
 (a) Grad:.....Sub:..... Marks:.....% b) Under Grad
 (c) B.Lib:.....% d) Other
 (e) Computers:
 (f) Exp:
 (g) HMT License:
 (h) Principal's Remarks:

Please paste
recent passport
size colour
photograph

Do not staple

1 PERSONAL DATA :

(a)	Name in full (Block letters)	
(b)	Son/Daughter/wife of	
(c)	Date of Birth	
(d)	Nationality	
(e)	State	
(f)	Address (for correspondence)	
(g)	Contact Details Landline No(with STD Code) -----Mob No ----- Email ID -----	

PRESENT /PREVIOUS OCCUPATION:

(a)	Designation of Post	
(b)	Name and Address of Institution/Organization	
(c)	Designation of superior In charge	
(d)	Contact No of superior(for verification if need be)	
(e)	Period of notice you will have to give, if selected?	
(f)	What salary are you drawing?	

FAMILY LIFE

(a)	i) Marital status	Single/Married/Widowed
	ii) Widow/Wife of Disabled Army Person	If yes then specify
(b)	If married/widowed	Name & occupation of spouse ----- ----- No of children with age and sex -----

4. **EDUCATIONAL RECORDS : School, College and University**

Give details of all exams starting from matriculation or equivalent

Examination	Marks Obtained	Percentage	Div	Yr of passing	Subjects taken	Name of University/ Board/ Institute

** Graduation / Post Graduation **through correspondence or Regular**

5. Training in NCC, scouting, Music/Art, Dramatics or other such activities, Give rank, status/proficiency achieved.....
.....

6. Merit Scholarship won? If so, what? _____

7. Languages you can read write and speak fluently.
(a) (b) _____ (c) _____

8. Any books/articles written? If so, give their titles/ Magazines in which published?

9. **EXPERIENCE: (As on 1st Apr 2021)**

Fill the particulars in chronological order starting with your appointment

(if there is not enough space attach a separate sheet).

Examination	Marks Obtained	Percentage	Division	Year of passing	Subjects taken	Name of University/ Board/Institute

Include any other post held which are relevant to the field of Education on separate sheet

10. **APTITUDE:**

(a) Subject(s) which you enjoy teaching most? _____
(b) Other area (Cultural activities): _____

11. (a) Can you take indoor/outdoor games with boys and girls?
Indoor Boys: _____ Outdoor Boys: _____
Girls: _____ Girls: _____
Which major games do you play? _____

12. **HEALTH:**

- (a) What kind of health do you keep?.....
- (b) Do you need any medical treatment/assistance for the disease you are suffering from.....
- (c) Are you differently abled ? Give details

13. **CO-CURRICULAR ACTIVITIES/GAMES AND SPORTS**

What co-curricular activities can you teach?_____

14. **COMPUTER KNOWLEDGE**(Separate sheet can be att.)

- (a) Have you done any degree/diploma in computer give details:
- (b) Any experience on working on computer Details.
- (c) Do you own a personal Laptop, if yes give details:
- (d) Your knowledge of computer hardware :

15. **OTHER ACTIVITIES**

In answering please indicate personal characteristics, interests and aspirations you have which you believe will be valuable to this institution:

- (i)
- (ii)

16. Give names of two references, which should know you well personally and have an intimate knowledge of your work (not relatives)

- | | |
|-----------------|----------------|
| (a) Name: _____ | (b) Name _____ |
| Address _____ | Address: _____ |
| _____ | _____ |

17. I have / have not been selected at the CSB Interviews held at _____ on _____ and I have been /have not been selected for appointment at _____.

Agreement:

18. If appointed:-

- a) I agree to abide by the AWES Rule and Regulation for Army Public Schools.
- b) I undertake to serve the school till the end of the final term, ie upto the finalization of the results of the class taught or a period specified/ fixed by the management.
- c) I confirm that I am aware that my services would be liable to transfer in organizational interest at the discretion of the management
- d) I solemnly state the all the above particulars/statements are true to the best of my knowledge and belief.

Date

.....
(Signature of applicant)

INSTRUCTIONS TO CANDIDATES

- a. Please download and print the Application Form.
- b. All details at Ser 1 (Personal data) are mandatory. Fill up in Capitals letters.
- c. Copy of all certificates mentioned above (Ser no 4, 5 & 11) should be attached for verification.
- d. Paste one recent coloured passport size photograph on the form and attach one additional photograph for Call Letter mentioning your name and subject on reverse of the photo.
- e. **Send application by post/ by hand along with self-addressed envelope with appropriate postage stamps on it. No applications will be accepted via e-mail.**
- f. **Send application along with DD of Rs 100/- drawn from any Nationalised Bank and payable at local city of the School selected (refer box besides photo pasted).**